



PROFESSIONAL LEARNING GRANT APPLICATION GUIDELINES

The Georgia Association of Curriculum and Instructional Supervisors (GACIS) Professional Learning Grant is available to individual GACIS Districts or a group of GACIS Districts to offset the expenses incurred for securing and hosting highly qualified keynote speakers and consultants. The intended outcome of the programming should seek to improve educational outcomes for students located in the GACIS District.

The grant can be used for, but is not restricted to, the following:

- Consultant related expenses,
- Travel related expenses, and
- Expenses related to facility rental.

The GACIS Board of Directors will choose recipients based on the following criteria from the grant application:

- Identifying the need of the GACIS District,
- Describing the desired outcome of the professional learning session, and
- Outlining the projected budget.

Each GACIS District is eligible for an annual maximum award of \$5,000. GACIS Districts may combine grant funds. Each participating GACIS District will be eligible for \$5,000, and only one joint application should be submitted. GACIS Districts may not request the Professional Learning Grant for two consecutive years.

Application for funds will be accepted on an on-going basis. Requests will be reviewed, and decisions will be made during the GACIS Board of Directors Meeting in January, July, September, and December. To be eligible for the grant, the GACIS District Director must provide evidence of hosting at least one documented meeting the prior academic year.

In scheduling professional learning events using the GACIS Professional Learning Grant, the GACIS District Director agrees to the following:

- The Professional Learning event hosted by the GACIS District must not occur at the same time as the Annual GACIS Fall Conference, the Annual GACIS Winter Conference, or any other workshop hosted by GACIS.
- The Professional Learning event hosted by the GACIS District must not occur at the same time as the Summer GAEL Conference or the Winter GAEL Conference.

Current GACIS members should not pay a participation fee/registration fee for an event underwritten by these funds. Non-members may be charged a fee not to exceed current regular membership fee.

Name of GACIS District Director(s) applying for the grant

Select the appropriate district(s)

District 1	District 2	District 3	District 4
District 5	District 6	District 7	District 8
District 9	District 10	District 11	District 12
District 13	District 14	District 15	District 16

Project Title

Identify the need

Target Audience

Describe the desired outcome

Projected budget

GACIS District Director's Signature

Additional signatures, if applicable:

GACIS District Director's Signature

GACIS District Director's Signature

Approved

Denied

GACIS President

Date

GACIS Executive Director

Date